

MARRIAGE LICENSE APPLICATION

THE COST OF THE LICENSE IS \$27.50, we accept CASH ONLY. (NO BILLS LARGER THAN A \$20)

MARRIAGE LICENSE APPLICATIONS ARE ONLY ACCEPTED

FROM 8:30 am - 4:00 pm (Monday-Friday)

THE CLERK'S OFFICE DOES NOT ISSUE LICENSES AFTER 4:00 PM (UNLESS SPECIAL CIRCUMSTANCES!!)

BOTH PARTIES MUST BE PRESENT TO OBTAIN A MARRIAGE LICENSE (unless)

-If party A or B cannot appear, he/she may take the Marriage License Application to a Notary Public and sign the application before the Notary Public. This application will be used for the issuance of the license and the party present will sign the license in the presence of the Deputy Clerk of Court.

-If party A or B is in the **MILITARY** and stationed away, wherein they cannot be present nor can have the application signed before a Notary Public, party A or B present **MUST** provide a copy of their Military Identification to be attached to the application.

If you have been married before, you **MUST** know the month, day and year of the divorce/death of your previous spouse. **NO PAPERS ARE NECESSARY TO SHOW PROOF, UNLESS YOU HAVE BEEN DIVORCED WITHIN 30 DAYS OF APPLYING FOR LICENSE, THEN A CERTIFIED COPY OF JUDGMENT OF DIVORCE MUST BE PROVIDED TO CLERK.**

Age requirements:

- ❖ 18 years or older, parental consent is not required
- ❖ Between 16-18 years of age must have certified copy of birth certificate and both parents must be present, sign written consent & show ID. If one parent has custody, a certified copy of the custody papers/death certificate must be presented.
- ❖ Under 16 years of age, must have certified copy of birth certificate, both parents must be present, sign written consent, show ID AND a Court order IS required from a Judge.

The license is good for **30 DAYS ONLY** and is valid in **LOUISIANA ONLY**. There is a 24 hour waiting period to be married once license is obtained BUT this can be waived by obtaining a 24 hr waiver from the 14th JDC Judge's Office. **NO REFUNDS ON UNUSED/EXPIRED LICENSES.**

Is this a covenant marriage? If so, both parties must be present & submit your Declaration of Intent & Affidavit & Attestation at time of obtaining license to the clerk.

When you complete the application, please read over and let clerk know of any mistakes, if any, at that time. **Corrections can only be made prior to ceremony. There is a fee of \$10.00 to correct any mistakes after obtaining license. NO CORRECTIONS CAN BE MADE ONCE CEREMONY HAS BEEN PERFORMED AND YOU ARE MARRIED!!**

Certified copies of marriage licenses can be purchased after the ceremony for \$10.00 each.